

Palm Crest Elementary Drop-off & Pick-up Procedures

To ensure the safety of all students and families, it is important that everyone understand and follow the car “Drop-off and Pick-up” procedures.

- **There is NO parking on Palm Drive, directly across the street from the school.**
- **The Palm Drive Drop-off/Pick-up Zone may only be accessed from Palm Drive heading north.**
- **Drive north on Palm Drive and turn left into the Palm Crest (PCR) driveway, using the left turn lane.**
- **Once in the PCR parking lot, drive as far forward as possible.**
- **As SOON as your vehicle has passed the “pick up sign” and come to a complete stop, students are to enter or exit from the passenger side of the vehicle. Please be sure backpacks stay with your child rather than in the trunk. Also, it’s best to say “goodbyes” or make play date arrangements ahead of drop off/pick up time. Drivers are expected to remain in their vehicle.**
- **There is NO visitor parking during drop off and pick up times. If you should need to drop something off at the office, please park in the lot north of drop off (old district office lot) and use the city and school sidewalks to access the school office.**
- **All kindergarten families MUST follow the same procedures when dropping off and picking up students. If kindergarten parents wish to walk their student(s) to the classroom, please walk to school or park on an adjacent street.**
- **Students may NOT cut across the parking lot or Palm Drive at any time to get to the city sidewalks or their family vehicle.**
- **The Jessen Ave Drop-off/Pick-up Zone is a secondary option. It can be accessed by heading south-east on Jessen and using the loading/unloading lane following the same procedures as above. Drivers must remain in their cars in this lane.**

Thank you for your cooperation in following the Palm Crest “Drop-off and Pick-up” procedures.